

I. General Requirements

A. Letter of Transmittal

The Letter of Transmittal is to be provided as an attachment to this section.

An attachment is included in this section. IA - Letter of Transmittal

B. Face Sheet

The Face Sheet (Form SF424) is submitted when it is submitted electronically in HRSA EHB. No hard copy is sent.

C. Assurances and Certifications

Montana Department of Public Health and Human Services complies with all required assurances and certifications for federal grants. Copies of the required documents may be accessed through the Director's Office at <http://www.dphhs.mt.gov/directorsoffice/>.

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D. Table of Contents

This report follows the outline of the Table of Contents provided in the "GUIDANCE AND FORMS FOR THE TITLE V APPLICATION/ANNUAL REPORT," OMB NO: 0915-0172; published March 2009; expires March 31, 2012.

E. Public Input

The Family and Community Health Bureau (FCHB) is the designated Title V Agency for Montana. The Bureau's goal for the 2010 needs assessment and the 2011 MCH Block Grant Application and 2009 Annual Report was to ensure active, public input and partner involvement in the planning of those documents and reports.

The Family Health Advisory Council was not reappointed by the Governor in 2009, due in part to an effort to decrease the number of advisory groups. Instead, the Public Health System Improvement (PHSI) Task Force, a group already charged with overseeing and providing input to Montana's Preventive Health and Health Services Block Grant was selected to provide public input. The PHSI was established in 1993 with the purpose of advocating for statewide public health improvement efforts. Its membership includes representatives from local health departments (one each from large, medium, small, and frontier-sized counties) and representatives from a variety of agencies or associations throughout the state, including the Montana University System, tribal health departments, local boards of health, the Montana Primary Care Association, and the Billings Area Indian Health Service. Additional information about the PHSI Task Force is included as an attachment.

In order for the MCH Needs Assessment process to be effective, the needs assessment participants were briefed on the yearly MCH Block Grant Application and Annual Report contents. As mentioned elsewhere in this document, i.e. II. Needs Assessment, C. Needs Assessment Summary and in more detail in the 2010 Montana Maternal and Child Health Needs Assessment document, there were numerous venues for public input. Over the course of developing the 2010 Montana Maternal and Child Health Needs Assessment, 226 health care professionals; 115 MCH partner organizations; 40 key informant interviewees; and 49 parents who had children with

special health care needs, 53 adolescents, and 49 parents of children aged 0 to 12 years through their participation in Focus Group discussions held in four communities and one American Indian Reservation. All of these individuals were enlightened on the MCH Block Grant Application and Annual Report.

The 2010 MCH Needs Assessment and the 2011 MCH Block Grant Application and 2009 Annual Report will be posted on the FCHB's webpage after July 15, 2010. At that time, the PHSI Task Force members and the interested parties will be sent information electronically about the documents' posting and they will be invited to offer their comments on these documents. To simplify this process, the FCHB has created a separate email account HHS MCH BlockGrant@mt.gov, for comments that will be shared with the FCHB and the PHSI Task Force. These comments will also be used, when applicable, on future MCH Block Grant applications.

The FCHB will continue to solicit input on the yearly application through the Pre-Contract Survey, which is contractually required of the health departments accepting MCH Block Grant funding. Additionally, the PHSI Task Force which meets regularly will be kept apprised of the MCH Block Grant Application and Annual Report.

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The 2011 MCH Block Grant Application and 2009 Annual Report were posted on the FCHB webpage and partners, i.e. local health departments, state and community based agencies were informed of their opportunity to provide comments using the email account HHS MCH BlockGrant@mt.gov. No comments were received using this method.

At each of the six Montana regional Maternal and Child Health Meetings, co-sponsored using SSDI and MCH BG funding, comments were received on the 2011 MCH Block Grant Application and 2009 Annual Report. Attendees were queried on nine topic areas that were covered by the MCHC Section Supervisor and Lead FCHB Epidemiologist and on future topical areas. The results are included on the attached 2010 MCH Regional Meetings Evaluation Summary. The MCHC and Epi Units anticipate offering Regional Meetings the fall of 2011. See the attachment: Public Input Evaluation Summary.

The PHSI Task Force membership was being reappointed at the time of the July 2011 submission. The PHSI Task Force will have an opportunity to review the August 2011 comments and offer input prior to the September 2011 final submission. The final PHSI Task Force reappointments were not completed by the 9/14/2011 final submission date.

A CSHS parent representative reviewed the CSHS 2012 MCH Block Grant performance measures Because this was her first opportunity to do so, most of her feedback was seeking clarification about the grant application process and ability to follow the material given the TVIS character limits. Additionally she provided feedback about opportunities to conduct additional surveys and projects with additional resources in the CSHS program. Based on parent feedback, CSHS will propose to the CSHS Advisory Committee to allot time at the next meeting to review the CSHS performance measures of the 2013 MCH Block Grant Application.

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